

GUIDING NOTES FOR FEE STRUCTURE

Products manufactured that are subject to certification are classified as follows:

Category A: (Usage of Non Critical Raw Materials) E.g.: Black Tea, Green Tea, Herbal Tea, Virgin Coconut Oil, Spices, Water, Activated Carbon, Oats, Rice, Desiccated Coconut, Fish Based, Pulses etc.

Category B: (Flavored Tea)

Category C: (Usage of Critical Raw Materials) E.g.: Ice Cone, Coconut based, Confectionery, Bakery, Condiments, Dairy, Energy drink, Flavor, Sauce, Seasoning, Bread crumb, Nonfood Industry etc.

Category D: Poultry & Value Added Meat Processing Sector

Category E: Consignment of Products consisting of Non Critical based raw materials.

Category F: Establishments operating single /multiple commissary kitchens with outlets adding value to semi-finished high critical products prior to sale

Category G: Establishments with single /multiple commissary kitchens operating retail outlets, selling finished products.

Category H: Outsources facility - the outsource provider shall supply to and/ or manufacture for not more than two HAC applicants/ clients and also shall be noted that an outsource provider deserving to serve more than two shall be required to obtain HAC halal certification.

Note:

1. Classification of organizations belonging to **Micro, Small, Medium & Large** has been derived from the schedule published by the Ministry of Industry & Commerce, May, 2016
2. A **multinational company (MNC)** can be defined as having its prime ownership of brands & products and/or management policies and governance outside the shores of the Democratic Socialist Republic of Sri Lanka, whilst it operates within the country as a manufacturing concern, marketing and selling local & global brands.
3. Categorization of products to **A, B & C** is a reflection of the Halal criticality of the raw materials used to manufacture the product which includes its process of production.
4. Products that are not under any of the general categorization mentioned above will be evaluated for certification fee on a case by case basis up on request by desirous applicants.
5. In addition to the below mentioned Certification fees, applicants/clients will be charged for transportation specific to pre- and post-certification audit visits, at a rate of Rs.65 per Km which will be charged on actual mileage (This clause is not applicable to organization operation under Category **F Restaurant**)
6. Certain high critical Raw Material (RM), imported into to Sri Lanka, will require a factory visit, if deemed necessary
7. The below fees structure is subjected to a revision, at the discretion of HAC's management.
8. **HAC General Scheme** is applicable to all the countries excluding GCC Countries (KSA, UAE, Kuwait, Qatar, Oman, Bahrain & Yemen)
9. **GSO Scheme** is applicable for all the countries including GCC Countries.
10. Clients requiring Halal certification under GSO Scheme shall arrange, at client's cost, necessary meals and accommodation for HAC Auditors during the performance of any audit within the certification cycle audits. This requirement shall be determined by HAC.
11. HAC may call for documentary evidence and/or more information when the details provided above are deemed not sufficient or require to be verified.
12. All of the below fees are subject to applicable taxes.
13. Classification of an organization shall be conclusively determined by HAC considering the highest number declared in any of the two factors, namely the number of employees and its annual turnover.
14. At the time of renewal of Halal certification, a revision to fees charged may be applicable, if any material changes have been observed in respect of the classification of organization i.e. changes to the number of employees & or annual turnover, such noted changes will be considered in concurrence with the client who will be required to submit a duly completed Know Your Customer (KYC) form, within 10 working days from the date of email dispatched by HAC in this regard. In the event of HAC not receiving the requested information before the stipulated deadline of 10 working days, an invoice shall be raised based on prudence and the best of information that is available to HAC.

Classification of Organizations, (Refer Notes)

| | Micro | Small | Medium | Large | Multinational Company (MNC) |
|------------------------|----------------|---------------|---------------|----------------|-----------------------------|
| No of Employees | 1 to 10 | 11 to 50 | 51 to 300 | Above 301 | |
| Annual Turnover | Below Rs. 15Mn | Rs. 15-250 Mn | Rs.250-750 Mn | Above Rs.750Mn | |

1. One time application & technical evaluation fee *(Applicable for new clients)*

| Document evaluation & Pre certification fee | Micro | Small | Medium | Large | MNC |
|---|--------|---------|---------|---------|---------|
| Category A (LKR) | 30,000 | 40,000 | 50,000 | 60,000 | 70,000 |
| Category B (LKR) | 40,000 | 60,000 | 75,000 | 90,000 | 105,000 |
| Category C (LKR) | 60,000 | 120,000 | 150,000 | 165,000 | 210,000 |
| Category D, E, F & G (LKR) | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |

2. Base Certification Fee *(Per Annum)*

| Certification Fee | Micro | Small | Medium | Large | MNC |
|-------------------|--------|---------|---------|---------|---------|
| Category A (LKR) | 30,000 | 40,000 | 50,000 | 60,000 | 70,000 |
| Category B (LKR) | 40,000 | 80,000 | 100,000 | 120,000 | 140,000 |
| Category C (LKR) | 60,000 | 160,000 | 200,000 | 220,000 | 280,000 |

3. Certification add on

3.1 Export Fee - General Scheme *(Per Annum)*

| Export Fee - HAC General Scheme (Excluding GCC Countries) | Micro | Small | Medium | Large | MNC |
|---|-------|-------|--------|-------|-----|
| Category A (USD) | N/A | 650 | 750 | 850 | 950 |
| Category B (USD) | N/A | 650 | 750 | 850 | 950 |
| Category C (USD) | N/A | 650 | 750 | 850 | 950 |

3.2 Export Fee - GSO Scheme *(Per Annum)*

| Export Fee - GSO Scheme | Micro | Small | Medium | Large | MNC |
|-------------------------|-------|-------|--------|-------|-------|
| Category A (USD) | N/A | 780 | 900 | 1,020 | 1,140 |
| Category B (USD) | N/A | 780 | 900 | 1,020 | 1,140 |
| Category C (USD) | N/A | 780 | 900 | 1,020 | 1,140 |

Applicable for all countries including GCC Countries (KSA, UAE, Kuwait, Qatar, Oman, Bahrain & Yemen)

3.3 Additional Plant (Per Annum)

| Additional Plant Certification | Micro | Small | Medium | Large | MNC |
|--------------------------------|-------|---------|---------|---------|---------|
| Category A (LKR) | N/A | 25,000 | 35,000 | 40,000 | 45,000 |
| Category B (LKR) | N/A | 50,000 | 65,000 | 80,000 | 90,000 |
| Category C (LKR) | N/A | 105,000 | 130,000 | 145,000 | 180,000 |

3.4 Imported Finished Product (Per Annum)

| Imported finished products | Micro | Small | Medium | Large | MNC |
|----------------------------|-------|-------|--------|-------|---------|
| Category A (LKR) | N/A | N/A | N/A | N/A | 75,000 |
| Category B (LKR) | N/A | N/A | N/A | N/A | 150,000 |
| Category C (LKR) | N/A | N/A | N/A | N/A | 250,000 |

4. Poultry Abattoir & Value Added Meat Processing Sector (Per Annum)

| Category D | Micro | Small | Medium | Large | MNC |
|--|-----------------------------|-------|--------|-------|-----|
| Value Added Meat Processing Sector (LKR) | 250,000 + Supervisor Salary | | | | |
| Poultry Sector (LKR) | 250,000 + Supervisor Salary | | | | |
| Export Fee (all Countries) | 1000 USD | | | | |
| Consignment Certificate (If required) | 50 USD Per Certificate | | | | |

5. Consignment Based (Per Consignment)

| Category E | Micro | Small | Medium | Large | MNC |
|---|--------|--------|--------|--------|--------|
| Consignment of Products consisting of Non Critical based raw materials. | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |

6. Restaurant (Category F) (Per Month)

| No of Outlets | 1 to 3 | 4 to 7 | 8 to 15 | 16 to 20 | 21 to 30 | 31 to 40 | 41 to 50 | 51 & above |
|--------------------------------|--------|--------|---------|----------|----------|----------|----------|------------|
| Fee per outlet per Month (LKR) | 5,000 | 4,500 | 4,000 | 3,750 | 3,500 | 3,250 | 3,000 | 2,500 |

7. Restaurant - Without value addition/Sales outlet (Per Annum)

| Category G | LKR |
|---|---|
| Commissary Kitchen & Retail/ Sales Outlets (LKR) | 60,000 (commissary) +10,000 Per Audit Point |

8. Outsource Facility - (Per Annum)

| Category H | Micro | Small | Medium | Large |
|------------------|----------------------------|--------|--------|--------|
| Category B (LKR) | 7,500 | 15,000 | 25,000 | 25,000 |
| Category C (LKR) | 7,500 | 15,000 | 25,000 | 25,000 |
| Category D (LKR) | 25,000 + Supervisor Salary | | | |

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